

How to personalise the Web Entry facility

You can change the appearance of the web pages using PhotExCreator

You can provide

- Logo
- Different colours and fonts
- Extra text and Patronage logos
- A different list of Honours

Logo

Prepare a logo that is no more than 100 pixels high, either with a transparent background as a PNG or GIF file or with a background the same colour as your pages (default, black) as a JPEG file.

Use “PhotExCreator/Update exhibition data/Set parameters for entries via the Web “and click the Browse button beside “Logo” to locate the file; upload it as described below

Colours and fonts

You can make some changes to the colour of the pages and text, and the family and size of the fonts with “PhotExCreator/Update exhibition data/Set parameters for entries via the Web/Update web theme”.

Experiment until you have a workable set of colours. You can set the colours and fonts for the three areas of the pages – the head and foot, the main section in the middle, and the navigation section on the left.

You can see what the different types of page will look like by using the “Select a page” dropdown.

The page “theme”, as it called, needs to be added to the PhotEx website. When you click “Apply” you will be given the option to send the relevant file to PhotoCompSoftware. We will then send you the name of your theme, which you type into the “Web theme” box on the “Set parameters for entries via the Web” page before uploading as described below.

Extra text, patronage logos etc

You can display additional text when before the entrant adds their entries, when they enter a particular medium and when they enter a particular class. You can do so in up to four languages. (If the entrant selects language you have not provided, they will see your English text.)

Use the Change button beside the description on the “PhotExCreator/Update exhibition data” page, the “Update Medium” pages and the “Update Class” pages.

For a simple one-line message, just type the text.

For a more complex layout, including images such as patronage logos, you need to write a simple HTML page. You can do this in Notepad, Dreamweaver or even Microsoft Word. Save the file as an .htm or .html file and put the name of this file in the description field.

The minimum HTML code is

```

!DOCTYPE html PUBLIC "-//W3C//DTD XHTML 1.0 Transitional//EN"
"http://www.w3.org/TR/xhtml1/DTD/xhtml1-transitional.dtd">
<html xmlns="http://www.w3.org/1999/xhtml">
<head>
</head>
<body>
<p/>Your description goes here
</body>
</html>

```

Only the code between <body> and </body> will be used, so you cannot use your own style sheet- the theme selected for the web entry form will also be applied to these pages. You can use in-line styles if you wish.

Put any images in the same folder as the html.

We recommend that you keep all your HTML files in the same folder to make uploading easier. If you are supporting more than one language, then by convention, name your files

```

myDesc.html - for the English version
myDesc_fr.html - for the French version
myDesc_es.html - for the Spanish version etc.

```

Then upload your files as described below

Honours

PhotoEx provides a default list of honours:

LRPS	AFIAP	CPAGB	BPE1*	PPSA
ARPS	EFIAP	DPAGB	BPE2*	EPSA
FRPS	MFIAP	MPAGB	BPE3*	APSA
HonFRPS	EFIAP/b	APAGB	BPE4*	FPSA
	EFIAP/s	HonPAGB	BPE5*	
	EFIAP/g		ABPE	
	EFIAP/p		FBPE	

You can override this list by creating a text file with each honour separated by a space, or on a new line (note that honours cannot contain spaces). You can give it any name, but "Honours.txt" is conventional.

Upload this as described below

Uploading changes

Use "PhotExCreator/Publish to web."

- If you have changed the logo or the page theme then tick "Upload the exhibition specification"
- If you have added or changed HTML descriptions, tick "Upload HTML descriptions" and use the associated Browse button to locate the folder that they are in.
- If you have added or changed Honours, tick "Upload Honours" and use the associated Browse button to locate the folder that they are in.

Click Upload